

## Blizzard Bag – Teacher Academy Mrs. Barnes

### Overview

The Teacher Academy Students have an ongoing project throughout the year. They are creating a TeracherAcademy Portfolio. They are to complete a new bullet for the section they are working on for every day they are out.

### Student Directions

#### Blizzard Bag Assignment One:

Complete the next bullet in the section you are working on using the Portfolio Reference Guide. Complete the assignment in a word document and save it to a flashdrive or email it to Mrs. Barnes at [barnesmm@collins-cc.edu](mailto:barnesmm@collins-cc.edu)

#### Blizzard Bag Assignment Two:

Complete the next bullet in the section you are working on using the Portfolio Reference Guide. Complete the assignment in a word document and save it to a flashdrive or email it to Mrs. Barnes at [barnesmm@collins-cc.edu](mailto:barnesmm@collins-cc.edu)

#### Blizzard Bag Assignment Three:

Complete the next bullet in the section you are working on using the Portfolio Reference Guide. Complete the assignment in a word document and save it to a flashdrive or email it to Mrs. Barnes at [barnesmm@collins-cc.edu](mailto:barnesmm@collins-cc.edu)

# Portfolio Reference Guide

2012 Section Bullets

and

Examples of Evidence

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## **SECTION I: PREPARATION FOR A CAREER IN EDUCATION**

### **Section 1.1: Evidencing My Competency in Academics and Meeting Personal Obligations**

Bullet 1: Verifies personal level of mastery of core academics

Bullet 2: Explains how mastering academics impact both future teachers and their students

Bullet 3: Describes personal responsibility related to school expectations and personal obligations

#### **Artifactual Evidence Ideas**

Resume, Transcripts, Proficiency and ACT/SAT Scores, Letters of Recommendations, College Plans/Acceptance Letters Awards/Certificates, Progress/Report Cards, Personal Calendar, Employment Recognition, OGT passage notification

### **Section 1.2: Evidencing My Knowledge and Skills in Technology**

Bullet 1: Documents the use of technology to enhance my learning, communication, and productivity

Bullet 2: Examines the legal/ethical, social/cultural, and safety issues related to technology

Bullet 3: Defines criteria for determining credibility of one-line information.

#### **Artifactual Evidence Ideas**

Email log print out, MS Office Projects, Educator Chat Room, Web research, Communication log, Electronic grade book Social network agreement, Tips Sheet-Safety on line, Computer generated hand-outs, Excel spreadsheet/internship hours Credible Site Reference, Transcript showing technology courses, District network agreement, Web site analysis

### **Section 1.3: Planning for My Career in Education**

Bullet 1: Identifies various positions within education and the required knowledge and skills needed to obtain licensure.

Bullet 2: Evaluates my compatibility for a career in education (including my ability to manage stress)

Bullet 3: Creates a personal plan for a career in education.

Bullet 4: Demonstrates appropriate language, conduct, and appearance in an educational setting.

#### **Artifactual Evidence Ideas**

Teaching Profession recommendation letter, College visits/Acceptance letters, Post-secondary classes you have taken, Multiple Intelligence survey and Compatibility, List of college classes to take (website), OCIS Research Results, time line of college process, Mentor Evaluations, Professional Development workshops, Meyers-Briggs Results

### **Section 1.4: Understanding Teacher/District Responsibility and Accountability**

Bullet 1: Explores the purpose of the history and organization of the educational systems in the U.S.

Bullet 2: Describes the teacher's responsibility/accountability in meeting both school/district and state/national policies and requirements

Bullet 3: Describes the school/district's responsibility/accountability related to students, parents, and state/national policies and requirements.

#### **Artifactual Evidence Ideas**

Teacher schedule, District report card, Teacher responsibilities/duties, NCLB report, Licensure requirements, History of Education Research, Mandated achievement tests

### **Section 1.5: Demonstrating Effective Communication**

Bullet 1: Demonstrates effective communication skills through reading, writing, listening, and speaking.

Bullet 2: Demonstrates the ability to lead and work on a team employing critical thinking, problem solving, and innovation skills.

#### **Artifactual Evidence Ideas**

Writing or reading log, Writing Sample, Group project, Letters to parents, teachers or mentors, Lesson reflection/evaluation, Representation of membership to a team

## **SECTION II: ORGANIZING CONTENT KNOWLEDGE FOR STUDENT LEARNING**

### **Section 2.1: Becoming Familiar with Relevant Aspects of Students' Background Knowledge and Experiences**

Bullet 1: Describe how to locate learner background information and experiences; explains how it can be used in planning lessons

Bullet 2: Examine the implications of diversity in planning lessons

Bullet 3: Differentiates student learning capabilities

#### **Artifactual Evidence Ideas**

Phone call home/home visits, school records, ask previous teachers, standardized test results, differentiated student activities, student inventories, survey students, interviews, ask students, hands-on activities, get acquainted activities

### **Section 2.2: Articulating Clear Learning Goals for the Lessons that are Appropriate for the Students**

Bullet 1: Explains the components of a lesson plan and the benefits of planning with clear goals/objectives

Bullet 2: Selects age-appropriate goals/objectives that align with state academic standards

Bullet 3: Selects goals/objectives that are differentiated for varying abilities and learning styles/multiple intelligences

#### **Artifactual evidence Ideas**

Lesson plans with goals/objectives highlighted, academic content standards, curriculum guides, learning preferences, goal board

### **Section 2.3: Demonstrating an Understanding of the Connections Between the Content that was Learned Previously, the Current Content, and the Content that Remains to be Learned in the Future**

Bullet 1: Explains long-range plans as they relate to previous and future lessons

Bullet 2: Demonstrates how lessons fit within the structure of the subject matter

#### **Artifactual Evidence Ideas**

KWL charts, yearly outline, long-range plan examples, syllabus, unit plans, thematic units, curriculum map

### **Section 2.4: Creating/selecting Age-Appropriate Teaching Methods, Learning Activities, and Instructional Materials/Resources that are Aligned with the Goals/Objectives of the Lesson**

Bullet 1: Examines how various developmentally appropriate teaching methods are aligned with the goals/objectives of the lesson

Bullet 2: Describes how instructional materials/resources are used to enhance the lesson

Bullet 3: Identifies and describes the use of technology to reinforce the lesson's goals/objectives

#### **Artifactual Evidence Ideas**

Instructional Materials/Manipulatives (Math cubes, building blocks), lesson plans showing teaching method, Field trips/guest speakers, web quests, computer generated handouts, on-line supplements, publishers resources

### **Section 2.5: Creating or selecting Evaluation Strategies that are Appropriate for the Students and that are Aligned with the Goals of the Lesson**

Bullet 1: Compare various evaluation/assessment strategies and the importance of each

Bullet 2: Demonstrates how evaluation/assessment results are used to meet the goal/objectives of the lesson.

Bullet 3: Demonstrates/describes effective use of technology tools for evaluating/assessing student understanding.

#### **Artifactual Evidence Ideas**

Evaluations/ Assessments, rubrics, student work, guided notes, journals, evaluation/assessment analysis, portfolio, individual/group projects, student conferences, checklist assessments, peer editing, early work, bell work/exit slips

## **SECTION III: CREATING AN ENVIRONMENT FOR STUDENT LEARNING**

### **Section 3.1: Creating a Climate that Promotes Fairness**

- Bullet 1: Differentiates between equity and equality in a climate that promotes fairness
- Bullet 2: Describe a climate and the rationale for promoting fairness
- Bullet 3: Illustrate how fairness can be actively encouraged

#### **Artifactual Evidence Ideas**

Popsicle sticks with student names, classroom job assignments, group positions, classroom rules/consequences, grading rubrics, and seating arrangements

### **Section 3.2: Establishing and Maintaining Rapport with Students**

- Bullet 1: Describes the importance of establishing and maintaining rapport in the classroom
- Bullet 2: Illustrates various methods of establishing and maintaining rapport appropriate to all learners

#### **Artifactual Evidence Ideas**

Welcome sign, interest survey, dialogue journals, letters to/from parents/students

### **Section 3.3: Communicating Challenging Learning Expectations to Each Student**

- Bullet 1: Explains the importance of an environment in which challenging learning expectations are communicated
- Bullet 2: Describes how teachers show through words, actions, and attitudes that each student is capable of meaningful achievement

#### **Artifactual Evidence Ideas**

Syllabus, teacher expectation letter or checklist, "do over" assignments, lunch with the teacher, student assignments with encouraging notes, rubric, improvement/achievement graphs, and recognition certificates

### **Section 3.4: Establishing and Maintaining Consistent Standards of Classroom Behavior**

- Bullet 1: Explains the importance of effective classroom management techniques
- Bullet 2: Identifies examples of developmentally-appropriate classroom management techniques
- Bullet 3: Describes how to consistently and successfully maintain an environment where classroom behavior is appropriate

#### **Artifactual Evidence Ideas**

Classroom rules, behavior contracts, classroom management plan, list of classroom procedures

### **Section 3.5: Making the Physical Environment as Safe and Conducive to Learning as Possible**

- Bullet 1: Identifies ways to make the environment physically and emotionally safe and conducive to learning
- Bullet 2: Describes how to use the environment as a resource that accommodates all learners
- Bullet 3: Explains the health and safety issues associated with the use of technology in the classroom

#### **Artifactual Evidence Ideas**

Sketch of classroom floor plan, emergency procedures outlined, network agreements, design of a dream classroom, anti-bullying information, filtering devices, internet safety material, cyber bullying information, classroom walls

## **SECTION IV: TEACHING FOR STUDENT LEARNING**

### **Section 4.1: Making Learning Goals and Instructional Procedures Clear to Students**

Bullet 1: Describes how to clearly and accurately communicate learning goals/objectives to students

Bullet 2: Describes how to clearly and accurately communicate instructional procedures to students

#### **Artifactual Evidence Ideas**

Goal board, Posted "I CAN" statements, Posted Classroom Procedures, Learning Centers, Lab/Assignment procedures

### **Section 4.2: Making Content Comprehensible to Students**

Bullet 1: Explains the importance of instruction that is accurate and logical.

Bullet 2: Describes how content can be made understandable to students

Bullet 3: Describes how the use of technology can make content understandable to students

#### **Artifactual Evidence Ideas**

Guided notes, musical tapes, webquests, PowerPoint presentation, supplemental materials, Instructional Materials/manipulatives, projects/assignments, visual aides

### **Section 4.3: Encouraging Students to Extend their Thinking**

Bullet 1: Explains the importance for self-directed, creative, and critical thinking

Bullet 2: Describes how higher order thinking stimulates creative and critical thinking

Bullet 3: Demonstrates how the use of technology can be used to extend student thinking

#### **Artifactual Evidence Ideas**

Blooms Taxonomy, Discussion/Socratic Seminars, student projects, brain teasers, on-line supplements, educator's chat room, web research, student chosen assignments

### **Section 4.4: Monitoring Students' Understanding of Content Through a Variety of Means, Providing Feedback to Students to Assist Learning and Adjusting Learning Activities as the Situation Demands**

Bullet 1: Explains formal and informal methods for monitoring student understanding

Bullet 2: Describes how appropriate student feedback and data are used to effectively adjust instruction

#### **Artifactual Evidence Ideas**

Exit slips, admit slips, re-teaching lesson notes, classwork/homework, clicker results, various assessments, individual white board check (slates), Thumbs up/Thumbs down, feedback cards

### **Section 4.5: Using Instructional Time Effectively**

Bullet 1: Explains the importance of using instructional time effectively

Bullet 2: Demonstrates/describes how instruction is adjusted so students remain on task

Bullet 3: Illustrates how non-instructional procedures can be performed efficiently

#### **Artifactual Evidence Ideas**

Bell work, silent reading, back up plans, timer, posted schedule, electronic grade-book, job assignment chart station work, class helper, mailboxes

## **SECTION V: TEACHER PROFESSIONALISM**

### **Section 5.1: Reflecting on the Extent to Which the Learning Goals were Met**

Bullet 1: Explains the importance personal reflection has on student learning and adjusting instructional practices

Bullet 2: Points out how feedback from others helps identify strengths and weaknesses of instructional practices

#### **Artifactual Evidence Ideas**

Post-lesson reflection notes, Mentor reflection (notes from discussion with mentor/teacher), test revisions, mentor observation/evaluation

### **Section 5.2: Demonstrating a Sense of Efficacy**

Bullet 1: Defines and explains efficacy in the school environment

Bullet 2: Describes techniques teachers use to support students' success (to help struggling students meet learning goals)

#### **Artifactual Evidence Ideas**

Bunch bunch, resource/library pass, alternative methods/assignments, learning centers, guided notes, early morning, after-school help, weekend open lab

### **Section 5.3: Building Professional Relationships with Colleagues to Share Teaching Insights and to Coordinate Learning Activities for Students**

Bullet 1: Examines how professional relationships improve instruction and address teaching concerns

Bullet 2: Identifies appropriate colleagues and resources for collaboration

Bullet 3: Describes examples of collaboration

#### **Artifactual Evidence Ideas**

List of teachers/staff of building, team meetings, team teaching, professional development meetings, meeting agendas, guest speakers, field trips, Educational journals, books, tapes and DVDs, comments from mentor teachers, online chat rooms, web pals, etc.

### **Section 5.4: Communicating with Parents or Guardians about Student Learning**

Bullet 1: Explains the importance of communication between school, family and community

Bullet 2: Illustrates how various forms of communication connect home, school, and the community

#### **Artifactual Evidence Ideas**

Newsletters/invitations, open house/school board agenda, phone/email log, any communication sent from your school to your home, Introduction/welcome letter, Emails to parent

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#### **Artifactual Evidence Ideas**

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#### **Artifactual Evidence Ideas**

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## **Portfolio Rubric**

Title each bullet – 10 pts

Address each bullet thoroughly – 20 pts

Relate your field experience – 10 pts

Research cited to back writing – 10 pts

Evidence – 10 pts

Explain evidence in body – 10 pts

Total = 70 pts