

Regular Meeting 11/20/23

Board President Becky Gannon called this regular meeting to order at 5:04 P.M.

Ms. Gannon led the reciting of the Pledge of Allegiance.

The following members answered roll call: Ms. Jessica Bryant, Ms. Debbie Drummond, Ms. Becky Gannon, Mr. Brady Harrison, and Ms. Jamie Murphy.

No motion or second were given as the opening roll call is not commonly a resolution.

2023-260 RESOLUTION APPROVING THE BOARD MINUTES FROM THE MEETING HELD ON OCTOBER 30, 2023.

Ms. Murphy moved to adopt resolution 2023-260. Ms. Drummond seconded the motion. All members voted yes.

At this time, Ms. Ellen Adkins, Superintendent, updated the Board on the following items:

- Possible construction projects at the high school baseball field and stadium.
- MU ALPHA THETA (Math Club) Chapter Constitution.
- Policy on End-of-Course (EOC) Exams.
- Possible recognition of Indoor Track as a school sport.

2023-261 RESOLUTION TO ENTER INTO A CONTRACT WITH MULLINS CONSTRUCTION COMPANY, INC. OF WHEELERSBURG, OH TO PERFORM THE FOLLOWING WORK AT THE HIGH SCHOOL BASEBALL FIELD AND STADIUM:

LED POLE LIGHTING	STADIUM	\$91,425.00
BACKSTOP NETTING/BLOCK WALL	BASEBALL FIELD	\$102,126.00
DUGOUT PROTECTIVE FENCING	BASEBALL FIELD	\$3,900.00
PARKING LOT ACCESS FENCING	BASEBALL FIELD	\$24,000.00
CATCH BASIN, DRAINPIPE, SWALE FILL	BASEBALL FIELD	\$16,725.00
CONCRETE PADS AND WALKWAY	BASEBALL FIELD	\$39,937.00
TREATED WOOD STAIRWAY	BASEBALL FIELD	\$15,293.00
TOTAL		\$293,406.00

SAID EXPENSE SHALL BE PAID BY THE TREASURER FROM THE DISTRICT'S PERMANENT IMPROVEMENT FUND (003-9003). FORMAL COMPETITIVE BIDDING IS NOT REQUIRED FOR SAID WORK AS IT IS OUTSIDE THE SCOPE OF THE STATUTORY BIDDING REQUIREMENTS FOR PUBLIC SCHOOL DISTRICTS. OHIO REVISED CODE SECTION 3313.46 ONLY REQUIRES COMPETITIVE BIDDING FOR "SCHOOL BUILDINGS," AND THE SUBJECT WORK IS NOT TO BUILD, REPAIR, ENLARGE, IMPROVE, OR DEMOLISH A "SCHOOL BUILDING". THE SUPERINTENDENT AND TREASURER ARE AUTHORIZED TO PROCEED WITH SAID WORK, NOTWITHSTANDING THE DISTRICT'S VOLUNTARY/SELF-IMPOSED

REQUIREMENTS DETAILED IN BOARD POLICY 6320 REGARDING PRICE QUOTATIONS, DUE TO THE TIMING OF SAID WORK. ALL RELATED DOCUMENTS SHALL REMAIN ON FILE IN THE OFFICE OF THE TREASURER.

Ms. Gannon moved to adopt resolution 2023-261. Mr. Harrison seconded the motion. All members voted yes.

2023-262 RESOLUTION APPROVING EOC (END-OF-COURSE) EXAM POLICIES AND PROCEDURES REGARDING COMPETENCY TOWARD EARNING A HIGH SCHOOL DIPLOMA. A COPY OF EOC POLICIES AND PROCEDURES SHALL REMAIN ON FILE IN THE OFFICE OF THE SUPERINTENDENT.

Ms. Drummond moved to adopt resolution 2023-262. Ms. Gannon seconded the motion. All members voted yes.

At this time, Mr. Bradley Miller, Treasurer, updated the Board on the following items:

- October 2023 month-end financial report.
- November 2023 Five-Year Financial Forecast.
- Possible solicitation of bids for two new box trucks.
- Natural Gas RFP through META.
- Board of Education Christmas Dinner expense.

2023-263 RESOLUTION APPROVING THE FOLLOWING FINANCIAL STATEMENTS FROM THE TREASURER FOR OCTOBER 2023: CASH RECONCILIATION AS OF 10/31/23, SUMMARY OF ALL FUND/SPECIAL COST CENTER BALANCES, ACCOUNTS PAYABLE CHECKS, RECEIPTS, BANK STATEMENTS, DETAILED LISTING OF ALL CURRENT INVESTMENTS, AND COMPARISONS OF GENERAL AND GRANT FUNDS BUDGET VERSUS ACTUAL. IT IS UNDERSTOOD THAT ADDITIONAL DETAILED FINANCIAL DOCUMENTS ARE ON FILE FOR PUBLIC INSPECTION IN THE OFFICE OF THE TREASURER.

Ms. Drummond moved to adopt resolution 2023-263. Mr. Harrison seconded the motion. All members voted yes.

2023-264 RESOLUTION APPROVING THE NOVEMBER 2023 FIVE-YEAR FINANCIAL FORECAST AND ASSOCIATED SUBMISSION AS REQUIRED BY THE OHIO DEPARTMENT OF EDUCATION. APPROVED DOCUMENT IS ON FILE IN THE OFFICE OF THE TREASURER AND IS POSTED ON THE SCHOOL DISTRICT'S WEB SITE.

Ms. Bryant moved to adopt resolution 2023-264. Ms. Murphy seconded the motion. All members voted yes.

2023-265 RESOLUTION AUTHORIZING THE SUPERINTENDENT AND TREASURER TO ADVERTISE FOR SEALED BIDS FOR THE PURCHASE OF TWO NEW BOX TRUCKS.

ALL ASSOCIATED BID DOCUMENTS SHALL REMAIN ON FILE IN THE OFFICE OF THE TREASURER.

Ms. Murphy moved to adopt resolution 2023-265. Ms. Gannon seconded the motion. All members voted yes.

2023-266 THE BOARD OF EDUCATION (THE "BOARD") OF THE DAWSON-BRYANT LOCAL SCHOOL DISTRICT, 701 HIGH STREET, COAL GROVE, OHIO, 45638, (THE "SCHOOL DISTRICT") MET IN GENERAL SESSION NOVEMBER 20, 2023, AT 5:00 P.M., AT THE OFFICES OF THE BOARD, 701 HIGH STREET, COAL GROVE, OHIO, 45638, WITH THE FOLLOWING MEMBERS PRESENT: MS. JESSICA BRYANT, MS. DEBBIE DRUMMOND, MS. BECKY GANNON, MR. BRADY HARRISON, AND MS. JAMIE MURPHY.

MS. GANNON INTRODUCED THE FOLLOWING RESOLUTION AND MOVED ITS PASSAGE.

AUTHORIZING META SOLUTIONS, ACTING JOINTLY AS A MEMBER OF THE OHIO SCHOOL CONSORTIUM ("CONSORTIUM")¹, TO ISSUE A REQUEST FOR PROPOSAL FOR THE PURCHASE OF COMPETITIVE RETAIL NATURAL GAS SERVICE FROM THE LOWEST AND BEST BIDDER SUBMITTED TO CONSORTIUM AND AUTHORIZING THE BOARD TO PURCHASE COMPETITIVE RETAIL NATURAL GAS SERVICE FROM SUCH BIDDER.

WHEREAS, THE SCHOOL DISTRICT IS A MEMBER OF META SOLUTIONS, A BODY AUTHORIZED BY STATE STATUTE TO AGGREGATE THE PURCHASING NEEDS OF SCHOOLS AND OF RELATED NONPROFIT EDUCATIONAL ENTITIES SO AS TO TAKE ADVANTAGE OF ECONOMIES OF SCALE WHEN PURCHASING ESSENTIAL PRODUCTS AND SERVICES;

WHEREAS, IN PRIOR YEARS, META SOLUTIONS HAS JOINED WITH OTHER SCHOOL DISTRICTS AND EDUCATIONAL PURCHASING COUNCILS, ACTING JOINTLY AS A MEMBER OF THE CONSORTIUM, TO CONDUCT A REQUEST FOR PROPOSAL ("RFP") FOR COMPETITIVE NATURAL GAS SERVICE COMMENCING ON OR ABOUT MID-FEBRUARY 2024;

WHEREAS, THROUGH PRIOR RFP PROCESSES, THE CONSORTIUM HAS SELECTED THE LOWEST AND BEST BIDS SUBMITTED IN RESPONSE TO RFPS; AND THE SCHOOL DISTRICT HAS PREVIOUSLY ELECTED TO ENTER INTO A MASTER SUPPLY AGREEMENT WITH THE LOWEST AND BEST BIDDER FOR COMPETITIVE RETAIL NATURAL GAS SERVICE FOR ALL OF THE SCHOOL DISTRICT'S NATURAL GAS SUPPLY;

¹ The members of the Consortium are the META Solutions, the Ohio Mid-Eastern Regional Education Service Agency, the Southwestern Ohio Educational Purchasing Council, the Stark County Schools Council of Governments, Columbus City Schools, and South-Western City Schools.

WHEREAS, THE CONSORTIUM INTENDS TO ISSUE A NEW RFP FOR COMPETITIVE RETAIL NATURAL GAS SERVICE COMMENCING WITH THE JULY, 2025 BILLING CYCLE AND TERMINATING NO LATER THAN THE END OF THE JUNE, 2030 BILLING CYCLE FOR PARTICIPATING SCHOOL DISTRICTS AND EDUCATION PURCHASING COUNCILS;

WHEREAS, THE SCHOOL DISTRICT WISHES TO PARTICIPATE IN THIS UPCOMING RFP PROCESS AND POTENTIALLY EXECUTE A MASTER SERVICE AGREEMENT WITH THE LOWEST AND BEST RFP BIDDER; AND

WHEREAS, THE SUPERINTENDENT AND/OR TREASURER WILL REVIEW THE LOWEST AND BEST BID AND CORRESPONDING TERMS WHEN THE RFP IS CONCLUDED AND DETERMINE WHETHER THE RFP RESULTED IN THE LOWEST AND BEST BID FOR COMPETITIVE RETAIL NATURAL GAS SERVICE FOR ALL OF THE SCHOOL DISTRICT'S NATURAL GAS SUPPLY.

NOW, THEREFORE, BE IT RESOLVED BY DAWSON-BRYANT LOCAL SCHOOL DISTRICT, COUNTY OF LAWRENCE, STATE OF OHIO, AS FOLLOWS:

SECTION 1. THE BOARD OF EDUCATION OF THE SCHOOL DISTRICT DOES HEREBY CONSENT, AS A MEMBER OF META SOLUTIONS TO THE CONDUCTING OF AN RFP PROCESS BY THE CONSORTIUM FOR COMPETITIVE RETAIL NATURAL GAS SERVICE COMMENCING WITH THE JULY, 2025 BILLING CYCLE AND TERMINATING NO LATER THAN THE END OF THE JUNE, 2030 BILLING CYCLE, WITH BIDS TO BE SUBMITTED FOR ONE, TWO AND THREE YEAR PERIODS ON SUCH TERMS AND CONDITIONS AS THE CONSORTIUM DEEMS APPROPRIATE.

SECTION 2. THE BOARD OF EDUCATION OF THE SCHOOL DISTRICT DOES HEREBY AUTHORIZE THE SUPERINTENDENT AND/OR TREASURER TO EXECUTE A MASTER SUPPLY AGREEMENT BETWEEN THE SCHOOL DISTRICT AND THE LOWEST AND BEST BIDDER IN THE RFP SO LONG AS THE SUPERINTENDENT AND/OR TREASURER FINDS THAT THE PRICE REFLECTS THE RESULTS OF A PUBLIC AND COMPETITIVE RFP PROCESS.

SECTION 3. THE BOARD OF EDUCATION HEREBY DIRECTS THE TREASURER TO REVIEW THE LOWEST AND BEST BID ONCE RECEIVED AND THE MASTER SUPPLY AGREEMENT AND DETERMINE IF THE SCHOOL DISTRICT HAS SUFFICIENT FUNDS TO CERTIFY THIS RESOLUTION AND, IF THE TREASURER SO FINDS, TO CERTIFY THIS RESOLUTION.

MS. BRYANT SECONDED THE MOTION AND, AFTER DISCUSSION, A ROLL CALL VOTE WAS TAKEN, AND THE RESULTS WERE:

Ms. Gannon moved to adopt resolution 2023-266. Ms. Bryant seconded the motion. All members voted yes.

2023-267 RESOLUTION APPROVING THE PURCHASE OF FOOD FOR THE ANNUAL BOARD OF EDUCATION CHRISTMAS DINNER IMMEDIATELY FOLLOWING THE MEETING HELD ON DECEMBER 18, 2023. SAID EXPENSE WILL BE PAID FROM THE BOARD SERVICE LINE ITEM IN THE GENERAL FUND ESTABLISHED WITH BOARD RESOLUTION 2023-005 DATED JANUARY 9, 2023. SAID EXPENSE SHALL BE PAYABLE TO THE TEXAS ROADHOUSE LOCATED IN ASHLAND, KY AT AN APPROXIMATE COST OF \$600.00. THIS RESOLUTION IS IN ACCORDANCE WITH AUDITOR OF STATE BULLETINS 2003-005 AND 2004-002 AND OHIO ATTORNEY GENERAL OPINION 82-006 AS A PROPER USE OF PUBLIC FUNDS.

Mr. Harrison moved to adopt resolution 2023-267. Ms. Drummond seconded the motion. All members voted yes.

2023-268 RESOLUTION TO ENTER INTO AN EXECUTIVE SESSION TO CONSIDER THE EMPLOYMENT, COMPENSATION, AND INVESTIGATION OF COMPLAINTS AGAINST PUBLIC EMPLOYEES.

Ms. Gannon moved to adopt resolution 2023-268. Ms. Bryant seconded the motion. All members voted yes.

The time was 7:11 P.M.

Ms. Ellen Adkins, Superintendent, and Mr. Bradley Miller, Treasurer, were invited into executive session at 7:11 P.M.

The Board came out of executive session at 8:28 P.M. with all members present.

2023-269 RESOLUTION TO EMPLOY JACOB PAULEY AS A HIGH SCHOOL AFTER-SCHOOL TUTOR FOR THE 2023-2024 SCHOOL YEAR AT A RATE OF \$30.00/HOUR.

RESOLUTION ALSO APPROVES SARAH ALLEN AND KACEE WILSON AS SUBSTITUTE TEACHERS FOR THE REMAINDER OF THE 2023-2024 SCHOOL YEAR, AT A RATE OF \$90.00/DAY, PENDING COMPLETION AND SUBMISSION OF ALL NECESSARY PAPERWORK.

RESOLUTION ALSO APPROVES SARAH ALLEN (\$12.50/HOUR), CINDY WILSON (\$15.50/HOUR), AND AMY UNDERWOOD (\$12.50/HOUR) AS PART-TIME/AS-NEEDED AIDES FOR THE REMAINDER OF THE 2023-2024 SCHOOL YEAR, PENDING COMPLETION AND SUBMISSION OF ALL NECESSARY PAPERWORK.

Ms. Bryant moved to adopt resolution 2023-269. Ms. Drummond seconded the motion. All members voted yes.

2023-270 RESOLUTION APPROVING THE FOLLOWING UNPAID VOLUNTEERS WITH THE ELEMENTARY PTO FOR THE 2023-2024 SCHOOL YEAR, PENDING COMPLETION AND SUBMISSION OF ALL NECESSARY PAPERWORK:

JEN FUHR, CHANDA JENKINS, TODD JENKINS, NORMA BEALS, LISA PAULEY, ALLIE HARBOLT, AND TOMI GOODY.

Mr. Harrison moved to adopt resolution 2023-270. Ms. Gannon seconded the motion. All members voted yes.

2023-271 RESOLUTION APPROVING A REQUEST FOR PATERNITY LEAVE FOR NICK COLLINS. REQUESTED LEAVE IS ANTICIPATED TO BEGIN ON, OR AROUND, DECEMBER 7, 2023. THE REQUESTED LEAVE IS WITHOUT PAY, BUT THE EMPLOYEE IS PERMITTED TO USE PAID SICK LEAVE TIME FROM HIS AVAILABLE BALANCE, AT HIS REQUEST. A COPY OF THE EMPLOYEE'S LEAVE REQUEST SHALL BE KEPT ON FILE IN THE TREASURER'S OFFICE.

Ms. Gannon moved to adopt resolution 2023-271. Ms. Drummond seconded the motion. All members voted yes.

2023-272 RESOLUTION APPROVING AN EMPLOYMENT CONTRACT WITH COLLEEN ARMSTRONG FOR THE FULL-TIME NON-UNION ADMINISTRATIVE ASSISTANT POSITION AT THE BOARD OF EDUCATION OFFICE FOR THE TERM OF DECEMBER 1, 2023, THROUGH JUNE 30, 2024. THE 2023-2024 PRO-RATED SALARY SHALL BE \$24,392.54. A DETAILED COPY OF THE EMPLOYMENT CONTRACT SHALL REMAIN ON FILE IN THE OFFICE OF THE TREASURER. THIS RESOLUTION IS IN AGREEMENT AND CONJUNCTION WITH PRIOR BOARD RESOLUTION 2023-251 DATED OCTOBER 9, 2023.

Ms. Murphy moved to adopt resolution 2023-272. Ms. Bryant seconded the motion. All members voted yes.

2023-273 RESOLUTION TO APPROVE RICK MADER AS HIGH SCHOOL ASSISTANT BASEBALL COACH, AT THE BOARD-ADOPTED SUPPLEMENTAL SALARY SCHEDULE RATE OF PAY, FOR THE 2023-2024 SCHOOL YEAR.

RESOLUTION ALSO APPROVES DAVE SCHUG AS HIGH SCHOOL ASSISTANT BOYS BASKETBALL COACH, AT THE BOARD-ADOPTED SUPPLEMENTAL SALARY SCHEDULE RATE OF PAY, FOR THE 2023-2024 SCHOOL YEAR. THIS PORTION OF THE RESOLUTION IS TO BE RETROACTIVE TO THE BEGINNING OF THE 2023-2024 APPLICABLE SPORTS SEASON.

Mr. Harrison moved to adopt resolution 2023-273. Ms. Murphy seconded the motion. All members voted yes.

2023-274 RESOLUTION APPROVING JORDAN LUCAS AS AN UNPAID VOLUNTEER WITH THE HIGH SCHOOL BOYS BASEBALL TEAM FOR THE APPLICABLE 2023-2024 SPORTS SEASON, PENDING COMPLETION AND SUBMISSION OF ALL NECESSARY PAPERWORK.

RESOLUTION ALSO APPROVES DARREN HANKINS AS AN UNPAID VOLUNTEER WITH THE HIGH SCHOOL BOYS/GIRLS TRACK TEAMS FOR THE APPLICABLE 2023-2024 SPORTS SEASONS, PENDING COMPLETION AND SUBMISSION OF ALL NECESSARY PAPERWORK.

RESOLUTION ALSO APPROVES CALEB EPLION AND TREVOR BARRETT AS UNPAID MIDDLE SCHOOL WEIGHTLIFTING VOLUNTEERS FOR THE APPLICABLE 2023-2024 SEASON, PENDING COMPLETION AND SUBMISSION OF ALL NECESSARY PAPERWORK.

Ms. Gannon moved to adopt resolution 2023-274. Ms. Murphy seconded the motion. All members voted yes.

2023-275 RESOLUTION EMPLOYING AARON STATLER AS A FULL-TIME HIGH SCHOOL TEACHER FOR THE REMAINDER OF THE 2023-2024 SCHOOL YEAR. THE PRO-RATED SALARY FOR SAID POSITION WILL BE \$23,780.00 IN ACCORDANCE WITH PLACEMENT ON STEP 0, COLUMN 1, OF THE BOARD-ADOPTED NEGOTIATED SALARY SCHEDULES FOR A REGULAR CLASSROOM TEACHER WITH A BACHELOR'S DEGREE AND ZERO (0) YEARS OF FULL-TIME TEACHING EXPERIENCE IN A RECOGNIZED SCHOOL SYSTEM. THIS RESOLUTION IS IN ACCORDANCE WITH ARTICLE 28 OF THE CERTIFIED UNION CONTRACT REGARDING SALARY SCHEDULE PLACEMENT. THIS RESOLUTION IS RETROACTIVE TO NOVEMBER 17, 2023.

Mr. Harrison moved to adopt resolution 2023-275. Ms. Bryant seconded the motion. All members voted yes.

2023-276 RESOLUTION AWARDED SHERRI GILLETTE A SUPPLEMENTAL EMPLOYMENT CONTRACT FOR THE POSITION OF PART-TIME TRANSPORTATION SECRETARY, FOR THE SECOND HALF (JANUARY 1, 2024, THROUGH JUNE 30, 2024) OF THE 2023-2024 FISCAL YEAR, AT A SALARY OF \$2,500.00.

Ms. Bryant moved to adopt resolution 2023-276. Ms. Murphy seconded the motion. All members voted yes.

2023-277 RESOLUTION APPROVING SCOTT SKAGGS AS A SUBSTITUTE CUSTODIAN FOR THE REMAINDER OF THE 2023-2024 SCHOOL YEAR AT A RATE OF \$10.10/HOUR.

RESOLUTION ALSO APPROVES GINA SEXTION AS A PART-TIME/AS-NEEDED TUTOR FOR THE REMAINDER OF THE 2023-2024 SCHOOL YEAR AT A RATE OF \$17.50/HOUR. THIS PORTION OF THE RESOLUTION IS TO BE RETROACTIVE TO NOVEMBER 9, 2023.

RESOLUTION ALSO APPROVES KASSANDRA METZGER AS A SUBSTITUTE TEACHER FOR THE REMAINDER OF THE 2023-2024 SCHOOL YEAR AT A RATE OF \$90.00/DAY. THIS PORTION OF THE RESOLUTION IS TO BE RETROACTIVE TO NOVEMBER 16, 2023.

RESOLUTION ALSO APPROVES AMY HICKS AND KIM DEMENT AS PART-TIME/AS-NEEDED LATCHKEY WORKERS FOR THE REMAINDER OF THE 2023-2024 SCHOOL YEAR AT A RATE OF \$12.50/HOUR. THIS PORTION OF THE RESOLUTION IS TO BE RETROACTIVE TO AUGUST 21, 2023.

Mr. Harrison moved to adopt resolution 2023-277. Ms. Drummond seconded the motion. All members voted yes.

2023-278 RESOLUTION TO RESCIND THE PORTION OF BOARD RESOLUTION 2023-258 DATED OCTOBER 30, 2023, RELATED TO THE EMPLOYMENT OF GLEO RUNYON IN THE NEWLY CREATED SCHOOL SAFETY AND SECURITY DIRECTOR POSITION.

Ms. Gannon moved to adopt resolution 2023-278. Mr. Harrison seconded the motion. All members voted yes.

2023-279 RESOLUTION AUTHORIZING THE TREASURER TO ADVERTISE FOR A NEWLY CREATED PART-TIME/AS-NEEDED TREASURER'S OFFICE POSITION.

Ms. Drummond moved to adopt resolution 2023-279. Ms. Murphy seconded the motion. All members voted yes.

Ms. Drummond moved to adjourn. Ms. Gannon seconded the motion. All members voted yes.

The time was 8:34 P.M.

The next meeting is scheduled for Monday, December 4, 2023, at 5:00 P.M., at the Dawson-Bryant Board of Education office.