

Regular Meeting 5/4/2020

Board President Brady Harrison called this regular meeting to order at 5:00 P.M.

Mr. Harrison led the reciting of the Pledge of Allegiance.

The following board members answered roll call: Ms. Jessica Bryant, Ms. Debbie Drummond, Ms. Becky Gannon, Mr. Brady Harrison, and Ms. Jamie Murphy.

No motion or second were given as the opening roll call is not commonly a resolution.

All board members participated remotely via Zoom. While the public was not permitted in-person access to the board meeting, the public could view the meeting on the Dawson-Bryant Local School District's Facebook page via livestream.

2020-061 RESOLUTION APPROVING THE BOARD MINUTES FROM THE SPECIAL MEETING HELD ON MARCH 16, 2020.

Ms. Murphy moved to adopt resolution 2020-061. Mr. Harrison seconded the motion. All members voted yes.

At this time, Mr. Steve Easterling, Superintendent, updated the Board on the following items: reasonable assurance letters, upcoming employment contracts, miscellaneous end of school year activities/events, progress on upgrades to the high school gymnasium PA system, preparation of meals for students during the COVID-19 pandemic, agreement with the Lawrence County Educational Service Center regarding a Joint Educational Program, pandemic EBT cards for Ohio students through the federal Families First Coronavirus Response Act of 2020, staff appreciation expenses, local billboard recognition of the 2020 graduates, use of school buses to deliver meals to students during the COVID-19 school closure, and recognition of an alumnus who recently signed a contract with an NFL team.

2020-062 RESOLUTION APPROVING A LETTER OF REASONABLE ASSURANCE BE MAILED TO ALL SUBSTITUTE, PART-TIME, AND AS-NEEDED EMPLOYEES HIRED DURING THE 2019-2020 SCHOOL YEAR. SAID LETTER STATES IT IS THE DISTRICT'S INTENTION TO EMPLOY ALL ABOVEMENTIONED EMPLOYEES IN THE SAME CAPACITY FOR THE 2020-2021 SCHOOL YEAR PROVIDING THEY NOTIFY THE DISTRICT OF THEIR DESIRE TO CONTINUE TO WORK BY JUNE 30, 2020.

Ms. Bryant moved to adopt resolution 2020-062. Ms. Murphy seconded the motion. All members voted yes.

2020-063 RESOLUTION TO ENTER INTO AN AGREEMENT WITH THE LAWRENCE COUNTY EDUCATIONAL SERVICE CENTER TO OPERATE A LAWRENCE COUNTY JOINT EDUCATIONAL PROGRAM FOR THE 2020-2021 AND 2021-2022 SCHOOL YEARS. SAID AGREEMENT SHALL REMAIN ON FILE IN THE OFFICE OF THE TREASURER.

Mr. Harrison moved to adopt resolution 2020-063. Ms. Gannon seconded the motion. All members voted yes.

2020-064 RESOLUTION TO RENT A LOCAL BILLBOARD FOR ONE MONTH RECOGNIZING THE 2020 SENIOR GRADUATING CLASS. SAID EXPENSE WILL BE PAID FROM THE BOARD SERVICE LINE ITEM IN THE GENERAL FUND ESTABLISHED WITH BOARD RESOLUTION 2020-005 DATED JANUARY 7, 2020. SAID RENTAL WILL BE WITH LAMAR CO. LOCATED IN KENOVA, WV AT AN APPROXIMATE COST OF \$325.00. THIS RESOLUTION IS IN ACCORDANCE WITH AUDITOR OF STATE BULLETINS 2003-005 AND 2004-002 AND OHIO ATTORNEY GENERAL OPINION 82-006 AS A PROPER USE OF PUBLIC FUNDS. THIS RESOLUTION IS ALSO IN ACCORDANCE WITH BOARD POLICY NUMBER 6680.

Ms. Bryant moved to adopt resolution 2020-064. Ms. Drummond seconded the motion. All members voted yes.

2020-065 RESOLUTION APPROVING THE PURCHASE OF MEALS AND TOKEN GIFTS FOR STAFF APPRECIATION FOR THE 2019-2020 SCHOOL YEAR. SAID EXPENSE IS ANTICIPATED TO BE LESS THAN \$300.00 PER BUILDING AND WILL BE PAID FROM THE GENERAL FUND (001-0000). THE BOARD HEREBY AFFIRMS THAT THIS EXPENSE SERVES A VALID AND PROPER PUBLIC PURPOSE AS IT BOTH ENHANCES MORALE AND RAPPORT AND ENCOURAGES THE PROMOTION OF EDUCATION. THIS RESOLUTION IS IN ACCORDANCE WITH AUDITOR OF STATE BULLETINS 2003-005 AND 2004-002 AND OHIO ATTORNEY GENERAL OPINION 82-006. THIS RESOLUTION IS ALSO IN ACCORDANCE WITH BOARD POLICY NUMBER 6680.

Ms. Muprhy moved to adopt resolution 2020-065. Mr. Harrison seconded the motion. All members voted yes.

2020-066 RESOLUTION APPROVING THE USE OF DISTRICT OWNED SCHOOL BUSES TO DELIVER MEALS TO STUDENTS DURING THE COVID-19 SCHOOL CLOSURE. THE BOARD HEREBY AFFIRMS THIS IS A VALID AND PROPER USE OF SCHOOL OWNED EQUIPMENT. ALL SCHOOL BUSES SHALL ONLY BE DRIVEN BY BOARD EMPLOYED AND PROPERLY LICENSED SCHOOL BUS DRIVERS. THIS RESOLUTION IS RETROACTIVE TO MARCH 17, 2020.

Mr. Harrison moved to adopt resolution 2020-066. Ms. Bryant seconded the motion. All members voted yes.

2020-067 RESOLUTION RECOGNIZING THE RECENT ACHIEVEMENTS OF AUSTEN PLEASANTS, DAWSON-BRYANT HIGH SCHOOL GRADUATE, WHO RECENTLY SIGNED A CONTRACT TO PLAY PROFESSIONAL FOOTBALL FOR THE JACKSONVILLE JAGUARS OF THE NATIONAL FOOTBALL LEAGUE.

Ms. Murphy moved to adopt resolution 2020-067. Ms. Gannon seconded the motion. All members voted yes.

At this time, Mr. Bradley Miller, Treasurer, updated and fielded questions from the Board relating to the district's finances. The main points of discussion were as follows:

- YTD purchased service expenses are down when compared to historical spending in the General Fund. This is largely due to various students now being educated in district buildings rather than being contracted out to educational units around the county.
- YTD property tax revenue is higher than originally estimated. This is largely due to Public Utility Personal Property (PUPP) valuation increases from 2018 to 2019. Total PUPP valuation increased from \$7,894,970 to \$10,533,280. This is largely due to American Electric Power (AEP) upgrades within the district. Additional potential increases to PUPP values due to a new natural gas pipeline installation will be discussed in depth at a future meeting.
- Approximately \$250,000 in Elementary and Secondary School Emergency Relief Fund potential additional funding. Also, potential additional funding from the Governor's Emergency Education Relief Fund.
- Rumored cuts to both the FY20 and FY21 state foundation payments to the district due to state budget shortfalls resulting from COVID-19. FY21 School Wellness and Success funding is also rumored to be cut.
- Small changes in Federal Title allocations.
- School Bus Purchase Program award of \$62,202.55.
- March 2020 month end financial documents.

2020-068 RESOLUTION APPROVING THE FOLLOWING FINANCIAL STATEMENTS FROM THE TREASURER FOR MARCH 2020: CASH RECONCILIATION AS OF 3/31/20, FINANCIAL SUMMARY (FINSUM), CHECKS, RECEIPTS, BANK STATEMENTS, AND COMPARISONS OF GENERAL AND GRANT FUNDS BUDGET TO ACTUAL. IT IS UNDERSTOOD THAT ADDITIONAL DETAILED FINANCIAL STATEMENTS ARE ON FILE FOR PUBLIC INSPECTION IN THE OFFICE OF THE TREASURER.

Ms. Drummond moved to adopt resolution 2020-068. Ms. Gannon seconded the motion. All members voted yes.

2020-069 RESOLUTION AUTHORIZING THE TREASURER TO CREATE FUND/SPCC (499-9020) TO ACCOUNT FOR \$62,202.55 OF RECENTLY AWARDED SCHOOL BUS PURCHASE PROGRAM FUNDS. RESOLUTION ALSO MODIFIES PREVIOUS BOARD RESOLUTION 2019-248 DATED 12/10/19 WHICH APPROVED THE PURCHASE OF ONE 2021 78-PASSENGER THOMAS C2 SCHOOL BUS FROM OHIO CAT FOR A PRICE OF \$95,510.00. \$62,202.55 OF THIS EXPENSE IS TO NOW BE PAID FROM THE NEWLY CREATED SCHOOL BUS PURCHASE PROGRAM FUND (499-9020). THE REMAINING \$33,307.45 WILL BE PAID FOR FROM THE PERMANENT IMPROVEMENT FUND (003-9003).

Ms. Bryant moved to adopt resolution 2020-069. Mr. Harrison seconded the motion. All members voted yes.

2020-070 RESOLUTION APPROVING REVISIONS TO BOTH THE AMENDED CERTIFICATE AND APPROPRIATIONS RESOLUTION FOR THE 2019-2020 SCHOOL YEAR. RESOLUTION

ALSO APPROVES THE TREASURER TO FILE SAID DOCUMENTS WITH THE LAWRENCE COUNTY AUDITOR'S OFFICE. ALL BUDGET DOCUMENTS SHALL REMAIN ON FILE IN THE OFFICE OF THE TREASURER.

Ms. Murphy moved to adopt resolution 2020-070. Ms. Drummond seconded the motion. All members voted yes.

2020-071 RESOLUTION APPROVING A CONTRACT WITH DATASERV INTEGRATIONS, LLC TO PROVIDE DISTRICT-WIDE WIRELESS INTERNET UPGRADES IN THE AMOUNT OF \$48,164.58, OF WHICH APPROXIMATELY \$40,759.43 WILL BE PAID THROUGH FEDERAL ERATE GRANT FUNDING. AN EXECUTED COPY OF SAID CONTRACT SHALL REMAIN ON FILE IN THE OFFICE OF THE TREASURER.

BID PROPOSALS WERE RECEIVED VIA THE REQUIRED COMPETITIVE BIDDING PROCESS THROUGH FORM 470 OF THE ERATE PROGRAM ADMINISTERED BY THE UNIVERSAL SERVICE ADMINISTRATIVE COMPANY (USAC). DETAILED COPIES OF ALL SUBMITTED BIDS SHALL REMAIN ON FILE IN THE OFFICE OF THE TREASURER. THIS RESOLUTION IS TO BE RETROACTIVE TO MARCH 31, 2020.

Mr. Harrison moved to adopt resolution 2020-071. Ms. Gannon seconded the motion. All members voted yes.

2020-072 RESOLUTION TO ENTER INTO A MASTER SERVICE AGREEMENT AS WELL AS THE FOLLOWING CONTRACTS WITH META SOLUTIONS FOR THE PERIOD OF JULY 1, 2020 THROUGH JUNE 30, 2021:

SCHEDULE 1 (CORE SERVICES):

\$16.75/PUPIL X 1,143 = \$19,145.25/YEAR

STUDENT INFORMATION SERVICES SUPPORT (INFINITE CAMPUS, POWERSCHOOL, PROGRESSBOOK, AND GRADEBOOK/VIRTUAL CLASSROOM), EMIS SUPPORT, FISCAL SUPPORT FOR STATE SOFTWARE, AND MEMBERSHIP IN META'S PURCHASING COOPERATIVE.

SCHEDULE 2:

LIBRARY SERVICES/INFOHIO AUTOMATION	\$2.90/STUDENT
PROGRESS BOOK – SPECIAL SERVICES	\$1.50/STUDENT
CONTENT FILTERING	\$1,000.00

EMIS:

EMIS CONSULTANT SERVICES	\$13,000.00
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COPIES OF BOTH THE MASTER SERVICE AGREEMENT AND ALL CONTRACTS SHALL REMAIN ON FILE IN THE OFFICE OF THE TREASURER.

Ms. Drummond moved to adopt resolution 2020-072. Ms. Bryant seconded the motion. All members voted yes.

2020-073 RESOLUTION APPROVING A FINAL CHANGE ORDER IN THE AMOUNT OF \$9,150.00 RELATING TO CONSTRUCTION OF THE NEW HIGH SCHOOL BOYS BASEBALL FIELD RESTROOMS AND TICKET BOOTHS/ENTRYWAYS. GREENLAWN FARM, LLC OF PIKETON, OH WILL BE FURNISHING AND INSTALLING ALL RELATED ITEMS. A COPY OF SAID CHANGE ORDER SHALL BE KEPT ON FILE IN THE OFFICE OF THE TREASURER. THIS RESOLUTION IS TO BE RETROACTIVE TO APRIL 10, 2020.

Ms. Gannon moved to adopt resolution 2020-073. Ms. Murphy seconded the motion. All members voted yes.

2020-074 RESOLUTION TO CHEMICALLY CLEAN, PRESSURE WASH, REPOINT, REPAIR, AND APPLY WATER REPELLANT TO SECTIONS OF OUTSIDE SURFACES ON BOTH THE MIDDLE SCHOOL AND HIGH SCHOOL BUILDINGS. SAID WORK WILL BE PERFORMED BY ADVANCED BUILDING RESTORATIONS LOCATED IN BURLINGTON, OH AT A COST OF \$37,343.00. SAID EXPENSE WILL BE PAID FROM THE CLASSROOM FACILITIES MAINTENANCE FUND (034-9999). THIS RESOLUTION IS IN ACCORDANCE WITH BOARD POLICY NUMBER 6320.

Mr. Harrison moved to adopt resolution 2020-074. Ms. Murphy seconded the motion. All members voted yes.

At this time, Mr. Miller updated the Board on the following items: Zero percent increase in health insurance premiums for the plan period of May 1, 2020 through April 30, 2021, refund received from The Ohio Bureau of Workers' Compensation for the 2018 policy year in the amount of \$20,979.00 in an effort to ease the financial pressures the district may be experiencing amid the COVID-19 pandemic, and the districts receipt of the Ohio Auditor of State Award for FY19 for meeting the criteria of a "clean" audit.

Mr. Miller also updated the Board on a recent letter he received from the Lawrence County Board of Revision regarding property tax valuation complaints filed by property owners within school district territory. If all requested reductions are approved in their entirety by the Board of Revision, then the result would be a decrease of property value within school district territory of \$879,710.00. Mr. Miller estimated a potential annual tax revenue loss to the District of approximately \$6,158.00.

2020-075 RESOLUTION TO ENTER INTO AN EXECUTIVE SESSION TO CONSIDER BOTH THE EMPLOYMENT AND COMPENSATION OF PUBLIC EMPLOYEES.

Ms. Gannon moved to adopt resolution 2020-075. Ms. Drummond seconded the motion. All members voted yes.

The time was 5:47 P.M.

Mr. Steve Easterling, Superintendent, and Mr. Bradley Miller, Treasurer, were invited into executive session at 5:47 P.M.

The Board came out of executive session at 6:30 P.M. with all members present.

2020-076 RESOLUTION TO NON-RENEW THE FOLLOWING SUBSTITUTE AND "AS-NEEDED" EMPLOYEES AT THE CONCLUSION OF THE 2019-2020 SCHOOL YEAR (THESE EMPLOYEES WILL BE MAILED A REASONABLE ASSURANCE LETTER FOR THE 2020-2021 SCHOOL YEAR):

SUBSTITUTE TEACHERS/SUBSTITUTE AIDES:

KATIE AUSMUS, ROBERT BARKER, HALEY BARTRAM, GEORGE BLAIN, ALLIE BOSCHERT, SARA CALLAHAN, CODY CHAFFIN, DANNY COX, JULIE DAVIS, JODI DELONG, ROBERT DILLON, MARY DURSTEIN, ANTHONY EMMANUEL, CODEY ERWIN, TOM FIELDS, TRACY FORBUSH, BETTY FRAZIER, PAUL FUGITT, JESSE GANNON, TABATHA GORDILLO, CRISTI GOSSETT, MISTY HALE, TRENT HALL, SUSAN HEALD, EMMA HENSLEY, TAMI HENSON, MEGAN JENKINS, WILLIAM JENKINS, TERRI JOHNSON, JENNIFER KISOR, SHELBY KLAIBER, CATHY LYONS, MEGHAN MARTIN, DAVID MAYS, MELINDA MAYS, STEVE MAYS, ASHTON MILLER, JOHNA MILLER, FREDERICK MOORE, ABYGAIL MORGAN, SAMANTHA MYERS, COURTNEY NELSON, MADISON NELSON, ANNA PAYNE, ADAM PERRY, AMANDA ROACH, MARY LEE ROBINSON, BETHANY ROWE, MARIAH SETH, GINA SEXTON, CASSIDY SKEENS, SUSAN SMITH, TAMELA SNYDER, AARON STATLER, MELANIE VANDERHOOF, ALLISON WILLIAMSON, DONIELLE WINTERS, BENJAMIN YOUNG

TUTORS (ELEMENTARY):

ALLIE BOSCHERT, NANCY COLLINS, ABBY FOWLER, JANET JENKINS, GAYNELLE KLAIBER

TUTORS (MIDDLE SCHOOL):

ROBERT BARKER, CODY CHAFFIN, RICK MADER, LESLIE MULKEY

TUTORS (HOME INSTRUCTION):

CODY CHAFFIN, FALECIA COLLIER, DAN HARMON, WILLIAM JENKINS, TAMMY PAYNE, TOM ROBERTS

SUBSTITUTE COOKS:

HAYLIEE BARKER, LUANNE BARTRAM, RHONDA DILLON, BETTI HACKWORTH, TERRI PELFREY, JONI SMITH

SUBSTITUTE CUSTODIANS:

KIM DEMENT, AUSTIN HENSLEY, JOSEPH MCDANIEL, KIP PERRY, ANTHONY STORMES, LEEANN WILLIAMS, PAUL WILLIAMS

SUBSTITUTE NURSES:

BRITISH ADKINS, ANGEL SMITH, AMBER TUCKER

SUBSTITUTE SECRETARIES:

JENNIFER ALDRIDGE, JOAN IGO, TRACY KELLEY, JUDY MALONE, JUSTINE MOORE, KAREN ELLIS MOORE, BROOKE PENNINGTON, KAY SHANNON, SUSAN SMITH, SUE SURRITT, REBECCA WILLIS

ELEMENTARY AS-NEEDED AIDES:

ALICIA FRALEY, WILLIAM JENKINS, CHANDA JENKINS, KIM DEMENT, CODEY ERWIN, MEGHAN MARTIN, AUDRA MCDANIEL, JULIE DAVIS, MELANIE VANDERHOOF, MISTY SCHULTZ

MIDDLE SCHOOL AS-NEEDED AIDES:

BARBARA MOORE, CANDI HOLMES, JESSE GANNON, AMY HICKS

HIGH SCHOOL AS-NEEDED AIDES:

ALEX BARE, TOM FIELDS, AMANDA ROACH

OPEN DOOR AS-NEEDED AIDES:

ALEX HOWARD, TIM WILLIS

SUBSTITUTE AIDES:

JENNIFER ALDRIDGE, JUSTINE MOORE, KAREN ELLIS MOORE

Mr. Harrison moved to adopt resolution 2020-076. Ms. Gannon seconded the motion. All members voted yes.

2020-077 RESOLUTION APPROVING THE CONTINUED PAYMENT OF ALL FULL-TIME NON-TEACHING EMPLOYEES (OAPSE UNION), DURING THE TIME PERIOD THE SCHOOL DISTRICT IS CLOSED DUE TO THE COVID-19 PANDEMIC, AT THEIR REGULAR WAGE RATE/SALARY. THIS RESOLUTION IS TO BE RETROACTIVE TO MARCH 17, 2020.

Ms. Gannon moved to adopt resolution 2020-077. Ms. Bryant seconded the motion. All members voted yes.

2020-078 RESOLUTION APPROVING A MATERNITY LEAVE OF ABSENCE, WITHOUT PAY, FOR HANNAH RUSSELL PURSUANT TO ARTICLE 12 OF THE BOARD-APPROVED

CERTIFIED UNION CONTRACT. REQUESTED LEAVE IS ANTICIPATED TO EXTEND FROM AUGUST 19, 2020 THROUGH SEPTEMBER 25, 2020. A COPY OF THE LEAVE REQUEST WILL BE KEPT ON FILE IN THE TREASURER'S OFFICE.

Mr. Harrison moved to adopt resolution 2020-078. Ms. Murphy seconded the motion. All members voted yes.

At this time, Mr. Easterling and the board members each individually made statements acknowledging the 2020 senior graduating class and their accomplishments. Mr. Easterling and the board members spoke from 6:35 to 6:41 P.M.

Ms. Gannon moved to adjourn. Ms. Drummond seconded the motion. All members voted yes.

The time was 6:41 P.M.

The next meeting is scheduled for Thursday, May 21, 2020 at 5:00 P.M. at the Dawson-Bryant High School.