

Special Meeting 3/25/2024

Board President Debbie Drummond called this special meeting to order at 5:26 P.M.

Ms. Drummond led the reciting of the Pledge of Allegiance.

The following members answered roll call: Ms. Debbie Drummond, Ms. Becky Gannon, and Mr. Brady Harrison.

Ms. Jessica Bryant and Ms. Jamie Murphy, Board Members, were not present.

No motion or second were given as the opening roll call is not commonly a resolution.

2024-061 RESOLUTION APPROVING THE BOARD MINUTES FROM THE REGULAR MEETING HELD ON MARCH 4, 2024, AS PREPARED BY THE TREASURER.

Ms. Drummond moved to adopt resolution 2024-061. Ms. Gannon seconded the motion. All members voted yes.

At this time, Ms. Ellen Adkins, Superintendent, updated the Board on the following items:

- The Pallottine Foundation/Impact Prevention Hopscotch Project.
- Miscellaneous donations pledged/received.
- Financial request from the High School Prom Committee for after-prom expenses.
- Upcoming "School Carnival" event.
- Board policy updates.
- Change order related to the High School Library renovation project, as well as the final proposed layout.

2024-062 ON THE RECOMMENDATION OF THE SUPERINTENDENT, RESOLUTION APPROVING THE PALLOTTINE FOUNDATION/IMPACT PREVENTION HOPSCOTCH PROJECT. THE PALLOTTINE FOUNDATION WILL COVER THE COST OF A HOPSCOTCH PAINT PROJECT AT THE ELEMENTARY SCHOOL.

Mr. Harrison moved to adopt resolution 2024-062. Ms. Gannon seconded the motion. All members voted yes.

2024-063 ON THE RECOMMENDATION OF THE SUPERINTENDENT, RESOLUTION APPROVING THE FOLLOWING DONATIONS TO THE HIGH SCHOOL PROM FUND (200-9022):

COAL GROVE GIOVANNI'S	\$1,000.00
L & J'S DAIRY BAR	\$500.00
LAWRENCE COUNTY RECOVERY	\$250.00

Ms. Gannon moved to adopt resolution 2024-063. Ms. Drummond seconded the motion. All members voted yes.

2024-064 ON THE RECOMMENDATION OF THE SUPERINTENDENT, RESOLUTION APPROVING THE 2024 HIGH SCHOOL AFTER-PROM TO BE HELD AT MALIBU JACK'S INDOOR FUN PARK IN CANNONSBURG, KY. THE BOARD AGREES TO PAY APPROXIMATELY \$2,500.00 TOWARD THE TOTAL RENTAL EXPENSE. THIS RESOLUTION ALSO APPROVES SAID EXPENSE TO BE PAID FROM THE SCHOOL DISTRICT'S GENERAL FUND (001-0000).

Ms. Gannon moved to adopt resolution 2024-064. Mr. Harrison seconded the motion. All members voted yes.

2024-065 ON THE RECOMMENDATION OF THE SUPERINTENDENT, RESOLUTION TO APPROVE REVISIONS TO THE FOLLOWING BOARD POLICIES (NEOLA VOLUME 42, NUMBER 2, FEBRUARY 2024):

POLICIES: 2623, 2623.02, 3120.04, 3140, 4124, 4140, 5310, 8600, 8600.04, 8640, 8650, 8660.

DETAILED DOCUMENTATION OF THESE CHANGES SHALL REMAIN ON FILE IN THE OFFICE OF THE SUPERINTENDENT.

Mr. Harrison moved to adopt resolution 2024-065. Ms. Gannon seconded the motion. All members voted yes.

2024-066 ON THE RECOMMENDATION OF THE SUPERINTENDENT, RESOLUTION APPROVING A CHANGE ORDER WITH CAPITOL BUSINESS INTERIORS OF CHARLESTON, WV TO PROVIDE NEW HIGH SCHOOL LIBRARY FURNITURE AT THE PROPERTY LOCATED AT #1 HORNET LANE IN COAL GROVE, OH (HIGH SCHOOL LIBRARY RENOVATION PROJECT). SAID ADDITIONAL EXPENSE IS TO BE \$7,679.07, AND THE PRODUCT IS ANTICIPATED TO BE DELIVERED BY JUNE 2024. SAID EXPENSE SHALL BE PAID BY THE TREASURER FROM THE DISTRICT'S PERMANENT IMPROVEMENT FUND (003-9003). REFERENCE PRIOR BOARD RESOLUTION NUMBER 2024-051 DATED MARCH 4, 2024.

Ms. Gannon moved to adopt resolution 2024-066. Mr. Harrison seconded the motion. All members voted yes.

At this time, Mr. Bradley Miller, Treasurer, updated the Board on the following items:

- February 2024 month-end financial reports.
- Proposed alternative tax budget for FY24.
- FY24 Permanent Appropriations and Amended Certificate (first revision).
- Bids received for internet access at the maintenance and transportation garages.
- FY25 service contracts with META Solutions.
- Bids received for E-Rate Category 2 funding for network upgrades.
- FY23 Financial Audit final report showing no citations or findings for recovery. A copy of the audit report is available on the school web site.

- Effective 5/1/24, both employee and employer contributions for health insurance will increase by 7.4%. The employee share of the family plan premium will increase approximately \$17.65 per paycheck, while the employee share of the single plan premium will increase approximately \$7.15 per paycheck. This increase will begin with deductions in April for May's premiums. The Board of Education pays 80% of the premiums, and the employees pay 20%. The majority of the cost increase (approx. \$147,500/yr.) will thus be assumed by the Board. There will be no changes to the plan benefits. Deductibles, medical plan out-of-pocket maximums, and copayments remain the same.

2024-067 ON THE RECOMMENDATION OF THE TREASURER, RESOLUTION APPROVING THE FOLLOWING FINANCIAL STATEMENTS FROM THE TREASURER FOR FEBRUARY 2024: CASH RECONCILIATION AS OF 2/29/24, SUMMARY OF ALL FUND/SPECIAL COST CENTER BALANCES, ACCOUNTS PAYABLE CHECKS, RECEIPTS, BANK STATEMENTS, DETAILED LISTING OF ALL CURRENT INVESTMENTS, COMPARISONS OF GENERAL AND GRANT FUNDS BUDGET VERSUS ACTUAL, AND A REVENUE/EXPENDITURE ANALYSIS FOR THE GENERAL FUND. IT IS UNDERSTOOD THAT ADDITIONAL DETAILED FINANCIAL DOCUMENTS ARE ON FILE FOR PUBLIC INSPECTION IN THE OFFICE OF THE TREASURER.

Ms. Drummond moved to adopt resolution 2024-067. Ms. Gannon seconded the motion. All members voted yes.

2024-068 ON THE RECOMMENDATION OF THE TREASURER, RESOLUTION AUTHORIZING THE TREASURER TO FILE THE 2023-2024 ALTERNATIVE TAX BUDGET WITH THE LAWRENCE COUNTY AUDITOR'S OFFICE. SIGNED/APPROVED DOCUMENT WILL REMAIN ON FILE IN THE OFFICE OF THE TREASURER.

Ms. Drummond moved to adopt resolution 2024-068. Mr. Harrison seconded the motion. All members voted yes.

2024-069 ON THE RECOMMENDATION OF THE TREASURER, RESOLUTION APPROVING A REVISION TO THE PERMANENT APPROPRIATIONS AND AMENDED CERTIFICATE FOR THE 2023-2024 FISCAL YEAR TO BE FILED WITH THE LAWRENCE COUNTY AUDITOR'S OFFICE. SAID DOCUMENTS SHALL REMAIN ON FILE IN THE OFFICE OF THE TREASURER.

Mr. Harrison moved to adopt resolution 2024-069. Ms. Gannon seconded the motion. All members voted yes.

2024-070 ON THE RECOMMENDATION OF THE TREASURER, RESOLUTION APPROVING A CONTRACT WITH CHARTER COMMUNICATIONS OPERATING, LLC/SPECTRUM ENTERPRISE TO PROVIDE INTERNET ACCESS TO BOTH THE TRANSPORTATION AND MAINTENANCE GARAGES FOR THE TIME PERIOD OF JULY 1, 2024, THROUGH JUNE 30, 2029. APPROXIMATELY 90% OF THE CONTRACT WILL BE PAID THROUGH FEDERAL CATEGORY 1 ERATE GRANT FUNDING. AN EXECUTED

COPY OF SAID CONTRACT SHALL REMAIN ON FILE IN THE OFFICE OF THE TREASURER.

BID PROPOSALS WERE RECEIVED VIA THE REQUIRED COMPETITIVE BIDDING PROCESS THROUGH FORM 470 OF THE ERATE PROGRAM ADMINISTERED BY THE UNIVERSAL SERVICE ADMINISTRATIVE COMPANY (USAC). DETAILED COPIES OF ALL SUBMITTED BIDS SHALL REMAIN ON FILE IN THE OFFICE OF THE TREASURER.

Ms. Gannon moved to adopt resolution 2024-070. Mr. Harrison seconded the motion. All members voted yes.

2024-071 ON THE RECOMMENDATION OF THE TREASURER, RESOLUTION TO ENTER INTO A MASTER SERVICE AGREEMENT AS WELL AS THE FOLLOWING CONTRACTS WITH META SOLUTIONS FOR THE PERIOD OF JULY 1, 2024, THROUGH JUNE 30, 2025:

SCHEDULE 1 (CORE SERVICES):

\$20.25/PUPIL X 1,156 = \$23,409.00/YEAR

STUDENT INFORMATION SERVICES SUPPORT (INFINITE CAMPUS, POWERSCHOOL, PROGRESSBOOK, AND GRADEBOOK/VIRTUAL CLASSROOM), EMIS SUPPORT, FISCAL SUPPORT FOR STATE SOFTWARE REDESIGN, MCOECN FISCAL SUPPORT FEE, AND MEMBERSHIP IN META'S PURCHASING COOPERATIVE.

SCHEDULE 2:

LIBRARY SERVICES/INFOHIO AUTOMATION	\$2.90/STUDENT
IEP ANYWHERE PLUS	\$2.03/STUDENT
TOTAL SCHEDULE 2 COST = \$5,699.08/YEAR	

COPIES OF THE MASTER SERVICE AGREEMENT AND ALL CONTRACTS SHALL REMAIN ON FILE IN THE OFFICE OF THE TREASURER.

Ms. Gannon moved to adopt resolution 2024-071. Ms. Drummond seconded the motion. All members voted yes.

2024-072 ON THE RECOMMENDATION OF THE TREASURER, RESOLUTION APPROVING A CONTRACT WITH META SOLUTIONS TO PROVIDE DISTRICT-WIDE NETWORK MANAGEMENT DEVICES IN THE AMOUNT OF \$173,390.50, OF WHICH APPROXIMATELY 85% WILL BE PAID THROUGH FEDERAL CATEGORY 2 ERATE GRANT FUNDING.

RESOLUTION ALSO APPROVES A CONTRACT WITH SWANGO CABLING TO PROVIDE DISTRICT-WIDE NETWORK CABLING IN THE AMOUNT OF \$94,734.60, OF WHICH APPROXIMATELY 85% WILL BE PAID THROUGH FEDERAL CATEGORY 2 ERATE GRANT FUNDING.

AN EXECUTED COPY OF BOTH CONTRACTS SHALL REMAIN ON FILE IN THE OFFICE OF THE TREASURER.

BID PROPOSALS WERE RECEIVED VIA THE REQUIRED COMPETITIVE BIDDING PROCESS THROUGH FORM 470 OF THE ERATE PROGRAM ADMINISTERED BY THE UNIVERSAL SERVICE ADMINISTRATIVE COMPANY (USAC). DETAILED COPIES OF ALL SUBMITTED BIDS SHALL REMAIN ON FILE IN THE OFFICE OF THE TREASURER.

Ms. Drummond moved to adopt resolution 2024-072. Ms. Gannon seconded the motion. All members voted yes.

2024-073 ON THE RECOMMENDATION OF THE TREASURER, RESOLUTION TO ACCEPT A DONATION IN THE AMOUNT OF \$250.00 FROM GUY'S FLOOR COVERING OF IRONTON, OH. SAID DONATION SHALL BE DEPOSITED BY THE TREASURER INTO THE MIDDLE SCHOOL ATHLETICS FUND (300-9031) TO BE USED TOWARD THE COST OF BASEBALL AND SOFTBALL TEAM ITEMS.

Ms. Drummond moved to adopt resolution 2024-073. Mr. Harrison seconded the motion. All members voted yes.

2024-074 RESOLUTION TO ENTER INTO AN EXECUTIVE SESSION TO CONSIDER THE EMPLOYMENT AND COMPENSATION OF, AND COMPLAINTS AGAINST, PUBLIC EMPLOYEES.

Ms. Gannon moved to adopt resolution 2024-074. Ms. Drummond seconded the motion. All members voted yes.

The time was 6:02 P.M.

Ms. Ellen Adkins, Superintendent, and Mr. Bradley Miller, Treasurer, were invited into executive session at 6:02 P.M.

The Board came out of executive session at 6:42 P.M. with all members present.

2024-075 ON THE RECOMMENDATION OF THE SUPERINTENDENT, RESOLUTION APPROVING THE RETIREMENT OF LISA HARMON, WITH REGRET, FROM HER FULL-TIME POSITION OF HIGH SCHOOL TEACHER, EFFECTIVE MAY 24, 2024, FOR THE PURPOSE OF RETIRING THROUGH THE STATE TEACHERS RETIREMENT SYSTEM OF OHIO (STRS).

Mr. Harrison moved to adopt resolution 2024-075. Ms. Drummond seconded the motion. All members voted yes.

2024-076 ON THE RECOMMENDATION OF THE SUPERINTENDENT, RESOLUTION APPROVING AN AMENDMENT TO THE SHARED SERVICES AGREEMENT WITH SYMMES VALLEY LOCAL SCHOOLS REGARDING THE PORTION OF WORK TIME SPENT AT EACH SCHOOL DISTRICT. A COPY OF SAID AGREEMENT SHALL REMAIN

ON FILE IN THE OFFICE OF THE SUPERINTENDENT. REFERENCE PRIOR BOARD RESOLUTION 2023-155 DATED JUNE 20, 2023.

Ms. Drummond moved to adopt resolution 2024-076. Ms. Gannon seconded the motion. All members voted yes.

2024-077 ON THE RECOMMENDATION OF THE SUPERINTENDENT, RESOLUTION ACCEPTING THE RESIGNATION OF CALEB EPLION FROM HIS SUPPLEMENTAL POSITION OF HIGH SCHOOL BOYS ASSISTANT FOOTBALL COACH, AND PART-TIME/AS-NEEDED TUTOR, WITH IMMEDIATE EFFECT.

Ms. Gannon moved to adopt resolution 2024-077. Mr. Harrison seconded the motion. All members voted yes.

2024-078 ON THE RECOMMENDATION OF THE SUPERINTENDENT, RESOLUTION TO EMPLOY KASSANDRA METZGER AS A PART-TIME/AS-NEEDED HOME INSTRUCTION TUTOR FOR THE REMAINDER OF 2023-2024 SCHOOL YEAR AT A RATE OF \$30.00/HOUR. THIS PORTION OF THE RESOLUTION IS TO BE RETROACTIVE TO MARCH 18, 2024.

RESOLUTION ALSO EMPLOYS ADAM MCCLAIN AS A SUBSTITUTE CUSTODIAN FOR THE REMAINDER OF THE 2023-2024 SCHOOL YEAR AT A RATE OF \$10.45/HOUR.

RESOLUTION ALSO EMPLOYS ANNA MARIE HOWARD AS A SUBSTITUTE COOK FOR THE REMAINDER OF THE 2023-2024 SCHOOL YEAR AT A RATE OF \$10.45/HOUR.

Mr. Harrison moved to adopt resolution 2024-078. Ms. Gannon seconded the motion. All members voted yes.

2024-079 RESOLUTION TO ACCEPT THE RESIGNATION, WITH REGRET, OF JAMIE MURPHY, FROM HER POSITION AS SCHOOL BOARD MEMBER, DUE TO NONRESIDENCE. RESIGNATION WILL BE EFFECTIVE IMMEDIATELY.

Ms. Drummond moved to adopt resolution 2024-078. Ms. Gannon seconded the motion. All members voted yes.

Mr. Harrison moved to adjourn. Ms. Drummond seconded the motion. All members voted yes.

The time was 7:00 P.M.

The next meeting is scheduled for Monday, April 8, 2024, at 5:00 P.M., at the Dawson-Bryant Board of Education offices.