

Regular Meeting 3/4/2024

Board President Debbie Drummond called this regular meeting to order at 5:03 P.M.

The Board did not recite the pledge of allegiance, as no American flag was available in the room where the meeting was held (middle school teachers' lounge).

The following members answered roll call: Ms. Jessica Bryant, Ms. Debbie Drummond, Ms. Becky Gannon, Mr. Brady Harrison, and Ms. Jamie Murphy.

No motion or second were given as the opening roll call is not commonly a resolution.

2024-045 RESOLUTION APPROVING THE BOARD MINUTES FROM THE REGULAR MEETING HELD ON FEBRUARY 12, 2024, AS PREPARED BY THE TREASURER.

Ms. Drummond moved to adopt resolution 2024-045. Ms. Gannon seconded the motion. Ms. Bryant abstained. Ms. Drummond voted yes. Ms. Gannon voted yes. Mr. Harrison voted yes. Ms. Murphy voted yes. The resolution passed by a vote of 4-0.

At this time, Mr. Eric Floyd, Lawrence County ESC Superintendent, updated the Board on the following items:

- Introductions and appreciation for the opportunity to serve the needs of the district.
- Distribution of certificates of appreciation for Board service.
- Work on first responders communication systems grant for school buses.
- Refund of \$52,034.54 unused FY23 cooperative funding.

Mr. Floyd spoke and fielded questions from the Board from 5:03 – 5:10 P.M.

At this time, Mr. Chad Scott, Maintenance/Transportation Supervisor, updated the Board on various maintenance projects around the school district. The Board exited the middle school teachers' lounge and walked the entirety of the middle school campus with Mr. Scott and Ms. Ellen Adkins, Superintendent, discussing various maintenance projects. The Board walked the middle school from 5:10 – 5:59 P.M. before returning to the middle school teachers' lounge to continue with the next item on the meeting agenda.

At this time, Ms. Ellen Adkins, Superintendent, updated the Board on the following items:

- Child Abuse Curriculum (Ohio Revised Code 3313.60).
- "Sources of Strength" grant from PreventionFIRST!
- Proposed draft of the 2024-2025 school academic calendar.
- Ohio Career Technical Education Equipment Grant.
- Draft of 2024-2025 High School Course Book.

2024-046 ON THE RECOMMENDATION OF THE SUPERINTENDENT, RESOLUTION APPROVING CHILD ABUSE PREVENTION CURRICULUM AS REQUIRED BY OHIO

REVISED CODE 3313.60. A COPY OF ALL RELATED DOCUMENTS SHALL REMAIN ON FILE IN THE OFFICE OF THE SUPERINTENDENT.

Mr. Harrison moved to adopt resolution 2024-046. Ms. Bryant seconded the motion. All members voted yes.

2024-047 ON THE RECOMMENDATION OF THE SUPERINTENDENT, RESOLUTION APPROVING A "SOURCES OF STRENGTH" GRANT THROUGH "PREVENTIONFIRST!" OF CINCINNATI, OH IN THE AMOUNT OF \$5,000.00. FUNDS WILL BE DEPOSITED BY THE TREASURER INTO THE STUDENT SERVICES SUPPORT FUND (200-9054). FUNDS WILL BE USED SOLEY FOR THE PURPOSE OUTLINED IN THE APROVED GRANT APPLICATION.

THE FOLLOWING ONE-TIME STIPENDS ARE APPROVED TO BE PAID FROM THE AFOREMENTIONED GRANT FUNDS, IN CONSIDERATION OF GRANT-RELATED WORK PERFORMED DURING THE 2023-2024 SCHOOL YEAR:

KARA HARRISON	\$600.00
ADAM JENKINS	\$600.00
RICK MANN	\$600.00
KAITLIN DONNALLY	\$600.00

ALL GRANT-RELATED DOCUMENTS SHALL REMAIN ON FILE IN THE OFFICE OF THE TREASURER.

Ms. Murphy moved to adopt resolution 2024-047. Ms. Drummond seconded the motion. Ms. Gannon voted yes. Mr. Harrison abstained. Ms. Murphy voted yes. Ms. Bryant voted yes. Ms. Drummond voted yes. The resolution passed by a vote of 4-0.

2024-048 ON THE RECOMMENDATION OF THE SUPERINTENDENT, RESOLUTION TO APPROVE THE SCHOOL ACADEMIC CALENDAR FOR THE 2024-2025 SCHOOL YEAR. A COPY OF SAID CALENDAR SHALL REMAIN ON FILE IN THE OFFICE OF THE SUPERINTENDENT.

Ms. Bryant moved to adopt resolution 2024-048. Ms. Gannon seconded the motion. All members voted yes.

At this time, Ms. Jamie Murphy, Board Member, left the meeting. The time was 6:34 P.M.

2024-049 ON THE RECOMMENDATION OF THE SUPERINTENDENT, RESOLUTION AUTHORIZING THE TREASURER TO CREATE FUND/SPECIAL COST CENTER "CAREER TECHNICAL EDUCATION EQUIPMENT GRANT" (499-9024) TO ACCOUNT FOR RECENTLY AWARDED \$2,093,785.00 OF GRANT FUNDS. SAID FUNDS WILL PREDOMINANTLY BE USED TO CONSTRUCT ADDITIONAL HIGH SCHOOL CLASSROOM SPACE AND PURCHASE INSTRUCTIONAL EQUIPMENT, AS DETAILED

IN THE APPROVED GRANT APPLICATION. ALL GRANT-RELATED DOCUMENTS SHALL REMAIN ON FILE IN THE OFFICE OF THE TREASURER.

Ms. Gannon moved to adopt resolution 2024-049. Mr. Harrison seconded the motion. All members voted yes.

At this time, Mr. Bradley Miller, Treasurer, updated the Board on the following items:

- January 2024 month-end financial reports.
- Bid received for replacement high school library furniture.
- Donation agreement associated with the high school library renovation project.
- Ohio Bureau of Workers Compensation School Safety and Security Grant program contract with 1 Touch Technology Solutions, LLC of Chesapeake, OH.
- Quotes received for replacement flooring associated with the middle school/high school gymnasium locker rooms renovation project.
- Quote received for the replacement of shower heads in the high school boys and girls gymnasium locker rooms.
- Bids received for district-wide internet access.
- Recent Lawrence County Council of Governments health insurance meetings.

2024-050 ON THE RECOMMENDATION OF THE TREASURER, RESOLUTION APPROVING THE FOLLOWING FINANCIAL STATEMENTS FROM THE TREASURER FOR JANUARY 2024: CASH RECONCILIATION AS OF 1/31/24, SUMMARY OF ALL FUND/SPECIAL COST CENTER BALANCES, ACCOUNTS PAYABLE CHECKS, RECEIPTS, BANK STATEMENTS, DETAILED LISTING OF ALL CURRENT INVESTMENTS, COMPARISONS OF GENERAL AND GRANT FUNDS BUDGET VERSUS ACTUAL, AND A REVENUE/EXPENDITURE ANALYSIS FOR THE GENERAL FUND. IT IS UNDERSTOOD THAT ADDITIONAL DETAILED FINANCIAL DOCUMENTS ARE ON FILE FOR PUBLIC INSPECTION IN THE OFFICE OF THE TREASURER.

Ms. Bryant moved to adopt resolution 2024-050. Mr. Harrison seconded the motion. All members voted yes.

2024-051 ON THE RECOMMENDATION OF THE TREASURER, RESOLUTION APPROVING A SEALED BID RECEIVED FROM CAPITOL BUSINESS INTERIORS OF CHARLESTON, WV TO PROVIDE NEW HIGH SCHOOL LIBRARY FURNITURE AT THE PROPERTY LOCATED AT #1 HORNET LANE IN COAL GROVE, OH (HIGH SCHOOL LIBRARY RENOVATION PROJECT). SAID EXPENSE IS TO BE \$78,984.49, AND THE PRODUCT IS ANTICIPATED TO BE DELIVERED BY JUNE 2024. SAID EXPENSE SHALL BE PAID BY THE TREASURER FROM THE DISTRICT'S PERMANENT IMPROVEMENT FUND (003-9003). DETAILED RATIONALE BEHIND RECOMMENDED/AWARDED BID, AND ALL ASSOCIATED BID DOCUMENTS, SHALL REMAIN ON FILE IN THE OFFICE OF THE TREASURER. REFERENCE PRIOR BOARD RESOLUTION 2024-022 DATED JANUARY 29, 2024.

Mr. Harrison moved to adopt resolution 2024-051. Ms. Drummond seconded the motion. All members voted yes.

2024-052 RESOLUTION ACCEPTING A MONETARY GIFT FOR HIGH SCHOOL LIBRARY IMPROVEMENTS AND AUTHORIZING CONTRACTS FOR THE IMPROVEMENTS. THE TREASURER RECOMMENDS THAT THE BOARD ACCEPT THE MONETARY GIFT OF \$100,000 PROPOSED BY TOM LEMASTER, INDIVIDUALLY AND AS PRESIDENT OF GIOVANNI'S PIZZA, INC., A KENTUCKY FOR-PROFIT CORPORATION, NANCY LEMASTER, INDIVIDUALLY AND AS VICE PRESIDENT OF GIOVANNI'S PIZZA, INC., AND GIOVANNI'S PIZZA, INC., FOR HIGH SCHOOL LIBRARY IMPROVEMENTS AND AUTHORIZE THE CONTRACTS FOR THE WORK TO PERFORM THE IMPROVEMENTS.

RATIONALE:

1. ORC SECTION 3313.36 GRANTS THE BOARD OF EDUCATION AUTHORITY TO ACCEPT GIFTS TO THE DAWSON-BRYANT LOCAL SCHOOL DISTRICT.
2. TOM LEMASTER, NANCY LEMASTER, AND GIOVANNI'S PIZZA, INC., A KENTUCKY FOR-PROFIT CORPORATION (REFERRED TO TOGETHER AS DONORS), HAVE PROPOSED TO DONATE \$100,000 TO THE BOARD FOR THE DESIGN AND RENOVATION OF THE HIGH SCHOOL LIBRARY, INCLUDING NEW FURNITURE, FLOORING, AND PAINT.
3. THE ESTIMATED COST FOR THE OVERALL PROJECT IS \$100,000.
4. DONORS PROPOSE TO DONATE THE FUNDS IN FOUR (4) ANNUAL INSTALLMENTS OF \$25,000.
5. THE BOARD RECOGNIZES THE ENHANCEMENT THAT THESE IMPROVEMENTS WOULD MAKE TO THE DISTRICT'S HIGH SCHOOL LIBRARY AND HAS FUNDS TO PERFORM THE IMPROVEMENTS DURING THE SPRING/SUMMER OF 2024, IN ORDER TO HAVE THEM AVAILABLE FOR USE AT THE BEGINNING OF THE FALL 2024 SCHOOL YEAR.
6. THE SUPERINTENDENT AND TREASURER RECOMMEND USING CAPITOL BUSINESS INTERIORS FOR FURNITURE, VILLAGE FLOOR COVERING, LLC FOR FLOORING, AND R&R RESTORATION TOO, LLC FOR PAINT, ALL OF WHICH HAVE SUCCESSFULLY COMPLETED OTHER PROJECTS FOR THE DISTRICT AND ARE AVAILABLE TO PERFORM THE WORK IN JUNE 2024.
7. THE FURNITURE PORTION OF THESE IMPROVEMENTS IS SUBJECT TO THE STATUTORY COMPETITIVE BIDDING REQUIREMENTS BECAUSE IT IS AN IMPROVEMENT TO A SCHOOL BUILDING AND OVER \$50,000 IN TOTAL COST.
8. THE BOARD WISHES TO ACCEPT THE PROPOSED GIFT TO BE USED FOR HIGH SCHOOL LIBRARY RENOVATIONS AND AUTHORIZE THE SUPERINTENDENT

AND TREASURER TO SIGN AN AGREEMENT WITH DONORS DOCUMENTING THE PAYMENT SCHEDULE OF THE GIFT AND ITS USE.

THE DAWSON-BRYANT LOCAL SCHOOL DISTRICT BOARD OF EDUCATION RESOLVES AS FOLLOWS:

1. THE BOARD ACCEPTS THE GIFT OF \$100,000 FROM TOM LEMASTER, NANCY LEMASTER, AND GIOVANNI'S PIZZA, INC. TO BE PAID IN FOUR (4) EQUAL ANNUAL INSTALLMENTS.
2. THE BOARD AUTHORIZES THE SUPERINTENDENT AND TREASURER TO ENTER AN AGREEMENT WITH DONORS DOCUMENTING THE PAYMENT SCHEDULE OF THE GIFT AND ITS USE.
3. THE BOARD FURTHER AUTHORIZES THE SUPERINTENDENT AND TREASURER TO CONTRACT WITH CAPITOL BUSINESS INTERIORS FOR AN APPROXIMATE AMOUNT OF \$79,000 FOR FURNITURE, VILLAGE FLOOR COVERING, LLC FOR AN APPROXIMATE AMOUNT OF \$13,700 FOR FLOORING, AND R&R RESTORATION TOO, LLC FOR AN APPROXIMATE AMOUNT OF \$7,300.00 FOR PAINT. THIS IS SUBJECT TO CHANGES FOR UNFORESEEN CONDITIONS OR OTHER IMPROVEMENTS TO FURTHER ENHANCE THE PROJECT, AS APPROVED BY THE BOARD AND DONORS.

Ms. Gannon moved to adopt resolution 2024-052. Ms. Drummond seconded the motion. All members voted yes.

2024-053 ON THE RECOMMENDATION OF THE TREASURER, RESOLUTION TO ENTER INTO A CONTRACT WITH 1 TOUCH TECHNOLOGY SOLUTIONS, LLC OF CHESAPEAKE, OH TO FURNISH AND INSTALL THIRTY (30) SECURITY CAMERAS AT THE MIDDLE SCHOOL/HIGH SCHOOL BUILDINGS. THE TOTAL AMOUNT OF SAID EXPENSE IS \$52,656.95, OF WHICH \$39,493.43 WILL BE PAID FROM THE RECENTLY AWARDED OHIO BUREAU OF WORKERS COMPENSATION SCHOOL SAFETY AND SECURITY GRANT FUNDS. BOTH THE EXPENSE AND REVENUE WILL BE ACCOUNTED FOR BY THE TREASURER IN THE GENERAL FUND (001-0000). ALL ASSOCIATED GRANT AND PROJECT DOCUMENTS SHALL REMAIN ON FILE IN THE OFFICE OF THE TREASURER. THIS RESOLUTION IS TO BE RETROACTIVE TO FEBRUARY 14, 2024.

Ms. Bryant moved to adopt resolution 2024-053. Mr. Harrison seconded the motion. All members voted yes.

2024-054 ON THE RECOMMENDATION OF THE TREASURER, RESOLUTION TO ENTER INTO A CONTRACT WITH TRI-STATE EPOXY, LLC OF ASHLAND, KY TO INSTALL NEW FLOORING IN BOTH THE MIDDLE SCHOOL AND HIGH SCHOOL GYMNASIUM LOCKER ROOMS. THE TOTAL AMOUNT OF SAID EXPENSE IS \$44,800.00, AND COMPLETION IS ANTICIPATED IN SPRING/SUMMER 2024. SAID EXPENSE SHALL

BE PAID BY THE TREASURER FROM THE DISTRICT'S PERMANENT IMPROVEMENT FUND (003-9003).

Ms. Drummond moved to adopt resolution 2024-054. Ms. Bryant seconded the motion. All members voted yes.

2024-055 ON THE RECOMMENDATION OF THE TREASURER, RESOLUTION TO ENTER INTO A CONTRACT WITH TRI-STATE CONSTRUCTION & ENTERPRISE, LLC OF ASHLAND, KY TO INSTALL NEW SHOWER FAUCETS IN THE HIGH SCHOOL GYMNASIUM LOCKER ROOMS. THE TOTAL AMOUNT OF SAID EXPENSE IS \$12,864.00, AND COMPLETION IS ANTICIPATED IN SPRING/SUMMER 2024. SAID EXPENSE SHALL BE PAID BY THE TREASURER FROM THE DISTRICT'S PERMANENT IMPROVEMENT FUND (003-9003).

Ms. Gannon moved to adopt resolution 2024-055. Mr. Harrison seconded the motion. All members voted yes.

2024-056 ON THE RECOMMENDATION OF THE TREASURER, RESOLUTION TO EXECUTE A CONTRACT WITH META SOLUTIONS TO PROVIDE DISTRICT-WIDE 1GBPS INTERNET ACCESS (LEASED LIT FIBER SERVICE) FOR THE PERIOD OF JULY 1, 2024 THROUGH JUNE 30, 2029. THE CONTRACT IS IN THE AMOUNT OF \$213,600.00, OF WHICH APPROXIMATELY \$192,240.00 WILL BE PAID THROUGH FEDERAL CATEGORY 1 ERATE GRANT FUNDING. AN EXECUTED COPY OF SAID CONTRACT SHALL REMAIN ON FILE IN THE OFFICE OF THE TREASURER.

BID PROPOSALS WERE RECEIVED VIA THE REQUIRED COMPETITIVE BIDDING PROCESS THROUGH FORM 470 OF THE ERATE PROGRAM ADMINISTERED BY THE UNIVERSAL SERVICE ADMINISTRATIVE COMPANY (USAC). DETAILED COPIES OF ALL SUBMITTED BIDS SHALL REMAIN ON FILE IN THE OFFICE OF THE TREASURER.

Ms. Drummond moved to adopt resolution 2024-056. Ms. Gannon seconded the motion. All members voted yes.

2024-057 RESOLUTION TO ENTER INTO AN EXECUTIVE SESSION TO CONSIDER THE EMPLOYMENT AND COMPENSATION OF PUBLIC EMPLOYEES.

Ms. Bryant moved to adopt resolution 2024-057. Ms. Gannon seconded the motion. All members voted yes.

The time was 7:09 P.M.

Ms. Ellen Adkins, Superintendent, and Mr. Bradley Miller, Treasurer, were invited into executive session at 7:09 P.M.

The Board came out of executive session at 7:34 P.M. with all members present.

2024-058 ON THE RECOMMENDATION OF THE SUPERINTENDENT, RESOLUTION ACCEPTING THE RESIGNATION OF DAVE MILLER FROM HIS SUPPLEMENTAL

POSITION OF HIGH SCHOOL GIRLS ASSISTANT SOFTBALL COACH, WITH IMMEDIATE EFFECT.

RESOLUTION ALSO ACCEPTS THE RESIGNATION OF JORDAN LUCAS FROM HIS SUPPLEMENTAL POSITION OF MIDDLE SCHOOL ASSISTANT GOLF COACH, WITH IMMEDIATE EFFECT.

Ms. Bryant moved to adopt resolution 2024-058. Ms. Drummond seconded the motion. All members voted yes.

2024-059 ON THE RECOMMENDATION OF THE SUPERINTENDENT, RESOLUTION APPROVING RICKY WYNN (HIGH SCHOOL TRACK) AND DAVE MILLER (HIGH SCHOOL GIRLS SOFTBALL) AS UNPAID VOLUNTEERS FOR THE 2023-2024 APPLICABLE SPORTS SEASONS, PENDING COMPLETION AND SUBMISSION OF ALL NECESSARY PAPERWORK.

RESOLUTION ALSO EMPLOYS THE FOLLOWING AT THE APPLICABLE SUPPLEMENTAL SALARY SCHEDULE RATE OF PAY FOR THE CORRESPONDING SPORTS SEASON:

DUANE DEEDS	HIGH SCHOOL ASST. GIRLS SOFTBALL	2023-2024
JORDAN LUCAS	HIGH SCHOOL ASST. BOYS BASEBALL	2023-2024
RED BURCHAM	HIGH SCHOOL ASST. FOOTBALL	2024-2025
JARROD KEATON	MIDDLE SCHOOL ASST. BOYS BASEBALL	2023-2024
TREVOR BARRETT	MIDDLE SCHOOL ASST. BOYS TRACK	2023-2024

RESOLUTION ALSO EMPLOYS AMBER RUNYON AS A PART-TIME/AS-NEEDED HOME INSTRUCTION TUTOR FOR THE REMAINDER OF 2023-2024 SCHOOL YEAR AT A RATE OF \$30.00/HOUR. THIS PORTION OF THE RESOLUTION IS RETROACTIVE TO FEBRUARY 14, 2024.

RESOLUTION ALSO EMPLOYS CALEB EPLION AS A PART-TIME/AS-NEEDED ELEMENTARY SCHOOL TUTOR FOR THE REMAINDER OF THE 2023-2024 SCHOOL YEAR AT A RATE OF \$17.50/HOUR.

Mr. Harrison moved to adopt resolution 2024-059. Ms. Bryant seconded the motion. All members voted yes.

2024-060 ON THE RECOMMENDATION OF THE SUPERINTENDENT, RESOLUTION TO EMPLOY AMY HICKS AS A SUBSTITUTE SECRETARY FOR THE REMAINDER OF THE 2023-2024 SCHOOL YEAR AT A RATE OF \$10.45/HOUR. THIS RESOLUTION IS RETROACTIVE TO FEBRUARY 20, 2024.

Ms. Gannon moved to adopt resolution 2024-060. Mr. Harrison seconded the motion. All members voted yes.

Ms. Bryant moved to adjourn. Ms. Drummond seconded the motion. All members voted yes.

The time was 7:41 P.M.

The next meeting is scheduled for Monday, March 25, 2024, at 5:00 P.M., at the Dawson-Bryant Board of Education office.